2022-2023 Staff Coyote Education Grant Application

Background and purpose – The PTSA invites Cascade Ridge teachers and staff members to apply for Education Grants for programs and projects that will enhance the educational experience of the students at Cascade Ridge. The Education Grants will be awarded pending approval by the PTSA Board monthly

Requirements - Education Grants must be used for educational purposes and will be awarded to teachers, teaching teams, and/or staff whose proposed use impacts the greatest number of students in the most effective way. Education Grants are to be used during the school year in which they are awarded.

Application Process - PTSA Education Grants may be awarded monthly during the school year while funds are still available. Grant applications will be accepted by the first Friday of each month.

Review - Your PTSA Grant Request must first be submitted to the school principal for approval. It will then be forwarded to the PTSA Board. You will be notified whether or not your application is approved within 2 weeks after receipt of application, sooner if possible.

Applicant's Name:

_____

Applicant's Email Address:

_____

Names of additional co-applicants to this grant application:

_____

_____

Cash Grant Request Amount:

_____

Item(s) to be purchased. Please note, travel expenses are not permitted for grant funding:

_____

_____

_____

_____

Grade(s) & number of students impacted during this school year:

_____

_____

_____

Explain the goals of the project. How will students benefit?

_____

_____

_____

Will this project benefit additional students beyond this school year? And how long will the material or equipment be viable/useful?

_____

_____

_____

_____

What is the timeline for implementation?

_____

_____

_____

_____

Would the material/equipment you are currently using be replaced by the awarding of this grant? Why is the current material no longer effective/useful?

_____

_____

_____

_____

Is this a one-time expenditure? Will it be necessary to fund in future?

_____

_____

What other organization have you, or will you, apply to for funding? List other funding sources (student paid, school budget, district funded, Issaquah Schools Foundations, other grants, etc.), if applicable.

_____

_____

What is your plan if PTSA cannot fund or only partially fund this grant? Would a partial funding be acceptable?

_____

_____

_____

Has a grant of this nature been funded by other sources in the past? Please list those sources and occurrences.

_____

_____

_____

If funded or partially funded, would you or your co-applicants be willing to come and present at a future general membership meeting about how your item was integrated and if/how it was successful?

_____

_____ Date _____

Primary Requestor's Signature

_____ Date _____

Cascade Ridge Elementary Principal's Signature

Please attach any receipts or other supporting documents. Thank you.

FOR PTSA BOARD USE ONLY******************************

Received by:

_____ Date _____

PTSA Executive Board Approval: Approved   Not Approved

If not approved, why _____

Was the grant applicant contacted with results? (Send by email for tracking purposes)

When_____ By Whom_____

Amount Awarded:

Circle One: Fully Funded   Partial Funded   Not Funded

$_____ Check #_____

Was a check delivered to the grant recipient?

When_____ By Whom_____

Was a final invoice/receipt provided for records by the grant recipient? Attached to this document.

When_____ Type_____

_____ Date _____

Treasurer's Signature

_____ Date _____

President's Signature: